

**MOHANLAL SUKHADIA UNIVERSITY: UDAIPUR:**

PRESCRIBED TENDER FORM FOR LIFTING OF WASTE PAPERS UNDER  
TENDER CODE NO. YA 2014-2015 IN REFERENCE TO TENDER NOTICE NO:  
MLSU/TEN/YA/Lif.W.Paper/2014-2015 /181 dated 29.05.2014

**NOTE:**

1. Tender must be submitted accordance to all the terms and conditions of the tender notice tender form of the University otherwise the tender shall not be considered and shall be rejected outright as the counter ( Firm's own ) terms and conditions are not accepted in any case. Tenderers should read these terms and conditions carefully and comply strictly while submitting their tenders, if a tenderer has any doubt regarding the interpretation of any of the terms and conditions or specifications mentioned in these documents, he should refer these to the COMPTROLLER, AND OBTAIN CLARIFICATIONS before submitting the tender the decision of the COMPTROLLER regarding the interpretation of the conditions and specifications etc.shall be final and binding on the tenderers.
2. TWO SETS OF THIS TENDER-FORM CONTAINING THE FOLLOWING ENCLOSURES ARE BEING SENT:-

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PLEASE RETAIN ONE SET FOR YOUR RECORD AND SUBMIT ONE  
COMNplete SET DULY FILLED IN AND SIGNED ,STAMPED ALONGWITH  
EARNEST MONEY REMITANCE DOCUMENTS.(CHEQUES AND F.D.R'S  
ARE NOT ACCEPTED IN ANY CASE).

COMPTROLLER  
MOHANLAL SUKHADIA UNIVERSITY  
UDAIPUR

**DETAILS ABOUT THE TENDER**

(To be filled in by the tenderer)

1. Name & complete address of the tenderer: -----
2. Earnest Money of Rs. 3,600- & Rs. 9600/------  
DEPOSITED in form of Bank DRAFT/Pay Order  
NO. .... and Date.....  
( FDR'S & CHEQUES ARE NOT ACCEPTABLE IN ANY CASE )
3. No Previous EMD will be accepted against this Tender.

**D E C L A R A T I O N**

I/We declare that I/We have read all the General, Special Terms & conditions and  
Specifications of all the aforesaid documents of the University and I/We agree  
To confirms to these.

SIGNATURE OF THE TENDERER  
WITH HIS FIRM'S RUBBER STAMP

MOHANLAL SUKHADIA UNIVERSITY: UDAIPUR:

SPECIAL TERMS AND CONDITIONS OF THE TENDER CODE NO:YA/2014-2015  
FOR LIFTING OF WASTE PAPERS IN REFERENCE TO TENDER NOTICE  
NO:MLSU/TEN/YA/Lif.W.Paper/2014-2015/ 181 DATED:29.05.2014

1. Tenders should be sent to the Comptroller, M.L.S.UNIVERSITY, Udaipur under a Registered A.D. cover in a double envelop duly sealed and marked TENDER FOR LIFTING OF WASTE PAPERS TENDER CODE NO: YA /2014-2015 DUE ON. **17.06.2014 at 1.00 P.M.** as to reach this office before the due date and time. If tenders are delivered by hand a receipt should be obtained. Any tender received after due date and time shall not be considered.
2. The tenders will be opened on the same i.e. day on **17.06.2014 at 3.00 PM** by the members of the Committee appointed for this purpose by the Comptroller, Mohanlal Sukhadia University, Udaipur (Rajasthan).
3. The tender must be accompanied by an Earnest Money of Rs. 3,600/- & Rs. 9,600/- as demanded In the tender notice (Enclosed ) failing which it will not be considered and rejected outright.
4. If the tenderer resiles from offer or new his own offers (counter) terms and Conditions after opening of the tenders his Earnest Money is liable to be forfeited.
5. This contract will be valid for the period ending on 31.07.2015 however it can be Extended further on mutual agreement.
6. The Comptroller, M.L.S. University, Udaipur reserves the right to accept any Tender not necessarily the highest, reject any tender without assigning any reason and accept any tender for all or any one or more items for which tender has been given.
7. It is made clear that the tender must be submitted accurately in accordance with the conditions of the tender and that necessary documents must invariable be enclosed as demanded. In the event of non-submission of these essential documents the tender shall not be considered and shall be treated as rejected without giving any reasons.
8. The tenderers should not quote their own (means) counter conditions while Submitting the tender. Any counter conditions or counter proposals submitted by the tenderers will not be considered at all. If a tenderer imposes conditions mentioned herein his tender is liable to summary rejection. The firms intending to get their counter or extra conditions should not submit the tender and when once the tender is submitted it will be construed that the tenderer agree to all the terms and conditions of the tender form.
9. Rates must be quoted ex-stores/ office of any of the University Units situated In Udaipur only.
10. The delivery of waste papers will be given at the stores of the respective unit of the University hence the tenderer will have to make his own arrangements for packing the material and its lifting.
11. The material will be lifted only on cash payment and the contractor himself will make the arrangements of weightment by providing weighing scales and labourers etc. at his own cost.
12. The order will be placed with the approved tenderer by the concerning officers by the University Units. The ordered materials (WASTE PAPERS) will have to be lifted within **two week** from the date of placing the order the 'URGENT MARKED ORDERS' will have to be executed immediately within the period as mentioned in

the order(s), validity of the order will be **two weeks** except otherwise mentioned/intimated. Validity of the order can also be extended by the concerning Officer, on expiry of the validity of the order, the concerning Unit may make/made, 'RISK ARRANGEMENT' from the other firms and difference received so far any pertinent amount will be recovered from the Earnest Money/Security Deposit of the defaulting tenderer **may be forfeited** and any other action against the defaulting tenderer will also be taken by the University on receipt of the complaint letter(s) from any Officer(s) i.e. Direct Demanding Officer(s) of any of the University constituent Unit(s).

13. The contract for the lifting of waste papers can be repudiated at any time by the Comptroller if the deliveries are not taken to his satisfaction after giving an Opportunity to the contractor of being heard and the complaint of the repudiation shall be recorded by the Comptroller. Legal proceeding, if any arising on his tender Shall have to be lodged in the courts situated in Udaipur and not elsewhere.
14. The used Answer Books /Examination Materials will be Sent to the Paper Mills directly and SECRECY of the University will not be leaked -out and to that effect and undertaking will have to be given in writing by the approved tendered prior to its sale otherwise the title covers will also be retained by the concerning unit of the UNIVERSITY and these will be born as usual. As far as concerned old question paper item No. 1 D these may be sent direct to the paper mill and not sold in the market.
15. In case the rate quoted by all the tenderers are very low or do not suit to the University negotiation can be conducted for increasing the quoted rates.
16. **The Successful Tenderers will have to submit an Agreement bond on Non – judicial Stamp paper of Rs. 1000/- along with DD for remaining earnest money.**
17. Rates must be quoted in form of tender rates only. Rates may not quoted like open bid type rates. Open bid type rates will not be considered.

COMPTROLLER  
MOHANLAL SUKHADIA UNIVERSITY,  
UDAIPUR

**ACCEPTANCE OF THE TENDERER:**

I/ We declare that I / We have read all the above mentioned Special Terms and conditions of the tender and that I/ We agree to confirm to these.

DATED

SIGNATURE OF THE TENDERER  
WITH HIS FIRM'S RUBBER STAMP.

## **TENDER -- FORM**

**THE COMPTROLLER,  
M.L.SUKHADIA UNIVERSITY,  
U D A I P U R .(RAJ.)**

Sub:- TENDER FOR LIFTING OF WASTE PAPERS UNDER TENDER CODE  
NO: YA /2014-2015.

Ref:- Your Tender Notice No.MLSU/TEN/ YA Lif.W.Paper/2014-2015/ dt. ....

Sir,

In response to the above referred Tender Notice, We are submitting our offer for Lifting of Waste Papers under Tender Code No. YA /2014-2015 the details are as under:-

1. Name of the Tenderer \_\_\_\_\_
2. a) Address of the Tenderer \_\_\_\_\_  
\_\_\_\_\_
- b) Phone No: /Mob.No./E.mail add. \_\_\_\_\_ Fax No. \_\_\_\_\_
- c) Earnest Money (Pay order /DD No. ) \_\_\_\_\_

3. The rates for Lifting of Waste Papers are as under :-

S.No.	Particulars including with	Rates per Quintal
<b><u>(1) Different type of Waste Papers</u></b>		
A.	News Paper	_____
B.	Weekly Magazines and those Monthly Magazines whose size are equivalent To weekly Magazines.	_____
C.	Monthly Magazines and those Magazines Whose size are lower than the sizes of Weekly Magazines.	_____
D.	Old Question Papers.(with packing cover)	_____
E.	Old Prospectuses and Syllabuses.	_____
F.	All types of old office records weeded.	_____
G.	Sweeping including paper and Card Board Pieces, Envelopes with seal of sealing wax/used old pieces of Taped/cloth Envelopes etc. (All kind of Misc. material) .	_____
<b><u>(2) Used Answer-Books of various Examinations for details:- Please see clause No. 14 of SPECIAL Terms and conditions of this Tender Form.</u></b>		
		_____

4. The Bank Draft/ Pay Order No \_\_\_\_\_ dated \_\_\_\_\_  
Drawn on \_\_\_\_\_ (Name of Bank) for  
Rs. \_\_\_\_\_ to cover Earnest Money is enclosed.
5. The Waste Papers etc. will be lifted within a period of 30 days from the date of work order or as per the directions of the COMPTROLLER, MOHANLAL SUKHADIA UNIVERSITY, UDAIPUR.
6. The Income TAX clearance Certificate, Sales Tax , Registration No. \_\_\_\_\_  
Sales Tax Clearance Certificates are submitted herewith.
7. We agree to abide by the all terms and conditions , Specifications / etc. of the Tender document of all the pages of which have been signed by us as token of our acceptance.
8. The rates quoted above are valid upto 31.7.2015. The period can be extended with mutual consent.

SIGNATURE OF THE TENDERER  
DULY SEALED

Name \_\_\_\_\_

Designation \_\_\_\_\_

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क्रमांक:निविदा /रही /YA/2014-15/181

दिनांक: 29.05.2014

## ^^fufonk & lwpuk^^

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